

**Monthwise attendance analysis for Non-Teaching Staff of Hayat Unani Medical College &
Research Centre for the month of August 2026**

S.No	Name	Designation	Department	No. of days in a month	Total working days	Week off	Holiday	Total Present	Total Leave	Total Absent	Attendance Percentage
1	Mr. Junaid Ali Siddiqui	Personal Assistant to Principal	Administrative account Services	31	23	5	3	20	2	1	87%
2	Mr. Asim Khan	Office Superintendent	Administrative account Services	31	23	5	3	21	2	0	91%
3	Mr. Shahnawaz Ahmad Khan	Clerical Staff	Administrative account Services	31	23	5	3	20	2	1	87%
4	Mrs. Iram Khan	Librarian	Library	31	23	5	3	20	2	1	87%
5	Mr. Iqbal Ahmad	Attendant cum museum keeper or multitasking worker	Amraze Jild wa Tazeeniyat	31	23	5	3	23	0	0	100%
6	Mr. Mohd Javed	Office Assistant	IT Cell	31	23	5	3	22	0	1	96%
7	Mr. Lalit Singh	Lab Technician	Munafeul Aza	31	23	5	3	21	2	0	91%
8	Mr. Amit Kumar Sharma	Lab Assistant	Tashreehul Badan	31	23	5	3	23	0	0	100%

9	Mr.Sayeed Akhtar	Clerical Staff	Administrative account Services	31	23	5	3	21	2	0	91%
10	Mr. Syed Mohd Akasha	Lab Technician	Mahiyatul Amraz	31	23	5	3	20	2	1	87%
11	Mr. Naushad Husain Khan	Coordinator	Clinical Skill or Simulation Laboratory	31	23	5	3	18	2	3	78%
12	Mr. Meraj Ansari	Clerical Staff	Administrative account Services	31	23	5	3	19	1	3	83%
13	Mr. Abu Talha	Attendent cum Museum Keeper	Saidla	31	23	5	3	20	2	1	87%
14	Mrs. Poonam Devi	Library Attendant	Library	31	23	5	3	21	2	0	91%
15	Mrs. Sunita Devi	Attendant cum Museum Keeper	Tashreehul Badan	31	23	5	3	21	2	0	91%
16	Ms. Seema Devi	Multitasking Worker	Munafeul Aza	31	23	5	3	20	3	0	87%
17	Ms. Andesh Kumari	Attendent cum Museum Keeper	Mahiyatul Amraz	31	23	5	3	21	1	1	91%
18	Mrs. Soni	Multi-Tasking Staff	IT Cell	31	23	5	3	21	2	0	91%

19	Mr. Ram Shankar	Gardener	Herbal Garden	31	23	5	3	22	1	0	96%
20	Mr. Sudarshan Kumar	Multi-Purpose Worker	Herbal Garden	31	23	5	3	21	2	0	91%
21	Mrs. Aarti Devi	Attendent cum Museum Keeper	Ilmul Advia	31	23	5	3	20	2	1	87%
22	Mrs. Sunita Gautam	Attendant	Kulliyat	31	23	5	3	19	3	1	83%
23	Ms. Radha Rawat	Attendant cum museum keeper or multitasking worker	Moalajat	31	23	5	3	22	1	0	96%
24	Mrs. Sima	Attendant cum museum keeper or multitasking worker	Ilmul Atfal	31	23	5	3	23	0	0	100%
25	Mrs. Shakuntala	Attendant cum museum keeper or multitasking worker	Jarahat	31	23	5	3	21	2	0	91%
26	Mrs. Gudiya Devi	Attendant cum museum keeper or multitasking worker	Ilaj bit Tadbeer	31	23	5	3	22	1	0	96%
27	Mrs. Gyanwati	Attendant cum museum keeper or multitasking worker	Amraze Ain, uzn, Anf wa Halaq	31	23	5	3	20	2	1	87%
28	Ms. Alqama	Warden	Hostel Warden	31	23	5	3	21	1	1	91%

29	Ms. Kajal	Attendant cum museum keeper or multitasking worker	Niswan wa Qabalat	31	23	5	3	20	2	1	87%
30	Afzal Khan Gauri	Site Engineer	Maintenance Cell	31	23	5	3	22	1	0	96%
31	Farhan Ahmad	Office Assistant	Human Resource Development Cell	31	23	5	3	22	1	0	96%
32	Afajal Khan	Cadaver Lifter	Tashreehul Badan	31	23	5	3	20	2	1	87%
33	Rehan Haider	Lab Technician for Quality testing laboratory	Ilmul Advia	31	23	5	3	11	0	12	48%
34	Sikander Yadav	Lab Assistant	Ilmul Advia	31	23	5	3	20	2	1	87%
35	Mohd Athar Husen Idrisi	Assistant Librarian	Library	31	23	5	3	22	0	1	96%
36	Ms. Rupali Rawat	Attendant cum museum keeper or multitasking worker	Ilmul Atfal	31	23	5	3	22	1	0	96%